Letter to Future Self

Setting goal is an important part of being successful. In this assignment you are going to be setting some goals for yourself in a letter that you will read again (and respond to) at the end of this semester.

STEP 1: Brainstorming: Set 2 different goals. 1. A goal for this class.

2. An overall goal for this school year.

Follow the outline to organize your ideas before you write your letter. **Copy all words in bold, red font exactly**. Substitute the remaining with your own ideas. This is an outline, so you may abbreviate and you do not need to use complete sentences.

**Dear Future [insert your name here],**

1. **INTRODUCTION** [6 sentence minimum]
   1. Introduce and tell about yourself
   2. Quote someone you respect (someone famous) with a useful bit of advice they have given
   3. Purpose (writing to set a goal)
   4. How you think this grade will be (hard/easy), predication about the classes, teachers, etc.
   5. State your goals
2. **GOAL #1**: Goal for this class [6 sentence minimum]
   1. Explain why you set the goal
   2. Explain how you will achieve this goal
   3. Other things you should discuss: importance, motivations, past experiences, advice you think might be especially useful for this goal
3. **GOAL #2**: Goal for this school year overall [6 sentence minimum]
   1. Explain why you set this goal
   2. Explain how you plan to achieve this goal
   3. Other things you should discuss: importance, motivations, past experiences, advice you think might be especially useful for this goal
4. **CONCLUSION**: [6 sentence minimum]
   1. Talk to your future self about when you open this letter in December. What do you like right now, how do you think/hope that will have changed?
   2. Set one more personal goal that is not related to academics (but is still school appropriate).
   3. Give your future self a piece of advice from your current self.
   4. Closing sentence

**Yours truly,**

Sign your name

STEP 2: Once you have finished and completed your outline, you will begin writing your letter.

1. Open a blank word document.
2. Make sure your document is set to MLA formatting
   1. font is 12 pt. Times New Roman
   2. margins are all 1 inch
3. Write your letter following the letter format:



STEP 3: REVISIONS

Now that you have finished writing your letter, you will revise your writing [using this document](C://Users/thornee/OneDrive%20-%20Fulton%20County%20Schools/Documents/Centennial/American%20Literature/revise%20and%20edit%20checklist%20letter.pdf). It is important to re-read what you have written before you submit. Please use the checklist attached below to revise your writing. I would like to see your revisions on your original letter. You may put your corrections in parenthesis **in bold font**.

\*Hint: Look over the [rubric](C://Users/thornee/OneDrive%20-%20Fulton%20County%20Schools/Documents/Centennial/American%20Literature/letter%20rubric.pdf) to ensure you are meeting all expectations.

STEP 4: Submit to Ms. Thorne using the portal on the website: <http://thorneslit.weebly.com/unit-1-the-american-dream.html>

To submit, scroll down to Week #1, Day 2. You should see “Submit your ‘Letter to My Future Self’ here!” Type in the required information and upload your word document.